**PASTORAL PARISH COUNCIL MINUTES**

**November 29, 2022**

**Present:** Fr. John, Fr. Christian, Van Ziegler, Dan Fritch, Luke Messmer, Pam Freyberger, Lynn Scheu, Tracie Ihle, Dave Kramer, Maggie Schneider, Tim Bell, Jason Nord, and Irma Alanis, Tammy Mehringer

**Absent:** Fr. Homero, Ben Schwenk, Irma Alanis

The optional church tour at 6:30 was canceled due to pews and carpet being installed.

The 7:00 pm meeting was called to order by Van Ziegler.

**Opening Prayer –** Van Ziegler led us in prayer.

Dan Fritch made a motion to approve the September 2022 Parish Council minutes. Lynn Scheu seconded the motion. All were in favor of approval.

**OLD BUSINESS:**

1. **Church Renovation Project & Discussion**
	1. Flooring and Pew installation began on 11/29, altar is in and installation will begin in the coming days
	2. First 2 weddings (12/17 & 12/31) will both be visiting priests, a process to help them needs to be figured out
	3. A laminated procedure checklist needs to be made for what to do before mass for ushers
	4. Weekday masses along with weekday funerals will continue to be in Kundek until renovations are complete. Krempp Construction plans to continue working throughout the week after dedication on 12/10 to finish up last few details
	5. Jasper Group is donating 20 chairs for gathering area
2. **Capital Campaign Update**
	1. Currently stand at $9,877,638 raised
	2. Dan Fritch will update congregation closer to end of January on where we currently stand
3. **Transition to Church**
	1. Training for cleaning is scheduled for 12/5 @ 5PM
	2. Dave Fuhs has a spreadsheet composed of all inventory needing to move back to church from parish center
	3. 11/30/22 religious ed students will begin moving chairs back into church
4. **Dedication and Reception**
	1. Pope Pius X 1st class relic has been selected by Fr. John and will be placed at the altar at dedication
	2. Mass broadcasted on TV on Sunday, December 11 will be the dedication mass. Will take the place of weekend mass being broadcasted.
	3. Seating will be reserved for priests and those sent invitations
		1. RSVPs thus far: 10 priests and 90 people from invitations
	4. Reception tables to be set up in activity center on 12/8
	5. Van Ziegler to get Dan Fritch a CD for background music at reception
	6. Dan Fritch to have portable PA set up for reception
	7. Parish Council members passing out cake
	8. Boy Scouts to clean up after reception – will be awarded service hours for work
5. **Office & Personnel**
	1. 2 interviews took place on 11/29 with another to follow on 11/30
6. **Guidebook Update**
	1. 98% finished and awaiting on last piece on info
	2. Submitted names for advertisers and will start calling first of January
	3. Guidebook will be mailed directly to parishioners as well as a copy online will be accessible by username and password to parishioners
7. **Liturgical Ministry and Commission Classification**
	1. Father John has spoken with ushers about only permitting entrance to church through west doors before start of mass. Side doors will be locked, only allowing people to exit
	2. This will allow ushers to greet people resulting in better hospitality
	3. The number of Eucharistic Ministers scheduled for each mass may need to increase in church. This along with Eucharistic Minister placement will need to be evaluated after first few masses back in church.
	4. Need to start a new process for baptisms. Baptisms needs to happen after Saturday evening mass or if must be on Sunday morning will need to happen during mass.
	5. Could offer baptisms to take place at 12:00 PM on Sunday after all masses
8. **Christmas Mass Times**
	1. Christmas Eve: 4 PM and Midnight
	2. 6 PM Latino mass on Christmas Eve will be at St. Mary’s Huntingburg
	3. Christmas Day: 6 AM, 7:30 AM, 9 AM, 10:30 AM (Latino)
	4. New Year’s Eve and New Year’s Day will be regularly scheduled weekend masses
9. **Golf Scramble**
	1. Want to incorporate all 4 Jasper parishes
	2. Fundraiser vs just for fun – TBD
	3. Tim Bell to gather open weekends from Buffalo Trace and report back to parish council with goal of Saturday morning tee off

**NEW BUSINESS:**

1. **Annual Ministry Fair**
	1. Plan after guidebook has been sent to parishioners
	2. Encourage hospitality at event: have food, encourage people to join, have info posters available
	3. Interested parishioners can turn in paper with contact info on it so they can be called by church for official sign up
	4. Father John to get examples of pamphlets and trifold posters from previous parish ministry fair
	5. Look at doing this during Lent or a spring and fall event after church under the tent with food and giveaways
2. **Men/Women Weekends**
	1. All 4 parishes incorporated
	2. Need to plan for a representative to speak at each mass about event
	3. Men’s weekend slated for first weekend in March @ St. Joe’s
	4. Women’s weekend slated for February 4-5 @ St. Mary’s in Ireland
3. **Our Lady of Guadalupe**
	1. Scheduling mishap with D of I banquet, Our Lady of Guadalupe not being held in parish center this year
	2. Church activities need to be set on calendar for the year, so this doesn’t happen again
	3. Microsoft calendar could be utilized with resources set as rooms

**COMMISSION REPORTS:**

**FINANCE:** *Dan Fritch*

* Financial Review (October 2022)
	+ Budgeted Income $469,399.99
	+ Actual Income $496,282.37
	+ Variance $26,882.38 (\*We took a distribution from the Catholic Foundation of $62,000 this year)
	+ Budgeted Expenses $512,897.51
	+ Actual Expenses $458,027.34
	+ Variance $54,870.17
* Sunday Collections YTD
	+ October 2022 Sunday Collection YTD 18 collections $380,673.14 -- Weekly average $21,148.51
	+ October 2021 Sunday Collection YTD 18 collections $336,627.90 -- Weekly average $18,704.05
* CPC – assessment amount $318,186.00
	+ Pledged Amount $271,514.00 85% of goal
	+ Cards Returned 679 out of 1646 41% participation
* Our Time Capital Campaign Update (Goal $10,000,000)
	+ Total pledges $9,877,638.85
* Objective: Address the Holy Trinity Support
	+ No Updates
* Objective: Implement effective and efficient parish office staff, systems, and support to support the goals and objectives of the strategic plan
	+ The administrative assistant position is still open. We might look at posting in several other places
* Objective: Develop the 5-10-year building and grounds plan
	+ Properties Update
	+ Building and Grounds Committee
	+ They are still working on the Parish Center Tuckpointing
	+ Clean Up Session Nov 28th – for cleaning up the church grounds
* Other Business
	+ New Sales Tax Law – Tammy spoke to the Diocese and was instructed to hold until they give us additional direction on this matter. They are discussing it with the State to better understand the requirements.
	+ We have the Catholic Foundation forms to request our withdraw for Church Renovations

**PARISH SPIRITUAL LIFE:** *Tracie Ihle*

* Bible in a Year with Fr. Mike Schmitz starting January 1 – will follow along with a daily podcast
* Sisters of Providence will be coming for Catholic Schools Week
	+ 2/1 will be performing at St. Joe’s
* Fr. Christian’s Mass in a Month
	+ Will be held:
		- Friday, March 3
		- Friday, March 17
		- Friday, March 24
		- Friday, March 31
	+ Stations followed by soup/bread, then Fr. Christian will give his talk. Consider having the group that is leading stations also be responsible for the soup that evening.
* **Adoration**: Propose Holy Hour after 6:30 masses on Tuesdays in addition to Thursdays. We will use “Quiet on Kundek" theme from the Eucharistic Renewal plan and encourage people to come to adoration. We will continue regular Wednesday Adoration schedule. For Thursday evenings we will see if it is possible for the Rosary & Divine Mercy chaplet to be prayed before Mass on Thursdays. Will check with the Thursday group that prays to see what they prefer. May also offer First Friday Adoration until 5PM. Because of weddings we would not be able to offer it Friday evenings.
* Epiphany Adventures & Date Night, Friday, January 6th from 5:30-7:45PM – pizza, crafts, activities, and Susan Fowler Storyteller. PreK – grade 4. Babysitting available for children under 4
* Will find children to be the 3 kings for Epiphany weekend. Costumes came in and fit children approximately first thru 3rd grade. This will take place at the 4:30PM Mass, 7:30AM, 9AM and 10:30AM.

**EVANGELIZATION & OUTREACH**: *Lynn Scheu*

* Thanksgiving Day meal was well attended with 800-900 meals served
* Random acts of kindness – 375 meals delivered (state police post, pharmacy, gas stations, Dove Recovery House)
* Angel Tree going on, 74 families and 246 kids have signed up
	+ Distribution will take place December 9
* Lifeline Family Center is the beginning stages of opening
	+ Next meeting is December 5
	+ Donations are needed

**PARISH COMMUNITY LIFE:**  *Dave Kramer*

* 5 funeral teams have been established and are on a 2-week rotation
* Looking for an individual to chair the senior dinner next year
* Coffee & Conversation after Latino mass went well (adding this increased cost by $160, 1/3 of cost was donated)
* Next Coffee & Conversation will be December 12
* Father John asked about holding an annual anniversary dinner

**LATINO:** *Irma Alanis*

* Not present at meeting

**SUCCESS STORIES/OTHER BUSINESS**

* Tammy reported CPC has been a big success with 90% of goal reached so far and wanted to thank Father John
* Need to brainstorm what can be done to increase mass participation. Currently it is approximately 31%.
* Tours of new church renovation
	+ Explain why it is organized the way it is
	+ Have opportunity to get people into church and tell our story
	+ Set up stations as talking points about important components of church
	+ Look into getting a history committee together

**Closing Prayer:** Fr. Christian led us in prayer.

The next meeting will be **Tuesday, January 31, 2023 at 7:00 pm** in Room 303.

UPCOMING 2023 PARISH COUNCIL MEETINGS: February 28, March 28, April 25, May 30

**Submitted by:** Maggie Schneider