**PASTORAL PARISH COUNCIL MINUTES**

**May 30, 2023**

**Present:** Fr. John, Fr. Homero, Van Ziegler, Jason Nord, Maggie Schneider, Luke Messmer, Tim Bell, Jason Messmer, Ben Schwenk, Sarah Kasprzak, Irma Alanis, Dan Fritch, Lynn Scheu, Tracie Ihle, Tammy Mehringer, Pam Freyberger

**Absent:** Fr. Christian

The 7:00 pm meeting was called to order by Van Ziegler.

**Opening Prayer –** Fr. John led us in prayer.

Fr. Homero made a motion to approve the April 2023 Parish Council minutes. Lynn Scheu seconded the motion. All were in favor of approval.

\*\*Announcements:

--Ben Schwenk is stepping down from his position on parish council. Per council by-laws Jason Messmer is next in line to take possession of open seat. Jason has accepted the seat. Welcome Jason! Thank you, Ben, for all your time and hard work!

–Dave Kramer is stepping down from his position as chair of parish community life commission. Sarah Kasprzak has been appointed as chair of the commission. Welcome Sarah! Thank you, Dave, for all your time and hard work!

--Per Fr. John, Fr. Darnis Selvanayakam will be joining our parish as a full-time priest. Welcome Fr. Darnis!

**OLD BUSINESS:**

1. Parish Council elections – Jason Nord is organizing the election. Will be assembling all candidate’s bios. Congregation will be voting for council reps in early August. Please submit any bios or potential candidate nominations to Jason.
2. Executive committee positions to be filled – The positions include chair, vice chair, and secretary. These positions will be appointed/voted on during the August meeting.
3. Follow up with sign up volunteers from ministry fair – It has been brought to the attention of some of our council members that individuals signed up to volunteer at the ministry fair but have yet to receive a follow up communication. Going forward, within 2 weeks of ministry fair end date, commissions will need to have followed up with anyone who signed up to volunteer.
4. The return of Blood of Christ update – Fr. John reported that all in all it has been going well. Some Eucharistic ministers are still having to drink some at the end of communion. The plan is to stay with 2 Cups going forward and Blood of Christ is also now being offered at funerals. Additionally, the search is on to add more Eucharistic ministers to the schedule. Currently there are 10 awaiting training. The rules to becoming a minister is must have received confirmation, be fully initiated into church, and be in good standing with the church.
5. Each commission to announce who will be vice chair – Finance: Luke Messmer, Parish Spiritual Life: TBA, Evangelization & Outreach: Beth Riffel, Parish Community Life: Kathy Schneider, Latino: Claudia Hernandez

**NEW BUSINESS:**

1. Donor wall plaque for the 2 capital campaigns we had: Save the Heritage and Our Time – Dan Fritch asked council to decide if dollar amounts should be published on each campaign’s permanent display. The council voted to keep the dollar amount shown for the Save the Heritage permanent display as the amounts have been shown in the parish center on the temporary wall hanging. The council then voted to keep dollar amounts unpublished for the Our Time permanent display. Both permeant display fixtures will be put in the parish center.
2. Review 2023/2024 budget – The finance committee presented the proposed budget for the upcoming fiscal year. The budget was approved unanimously with Jason Messmer giving 1st motion of approval and Jason Nord following with 2nd motion of approval. All were in favor. Budget will go into effect July 1, 2023.
3. Discuss and gather pictures of renovation project – Over the course of the renovation process, Greg Hoffman captured 1000s of photos. Krempp Construction also sent 100s of photos. Now looking for someone to create a story book and PowerPoint with these photos.
4. Strassenfest parade float – Fr. John reported that BOSCO has interest in walking in Strassenfest parade alongside a St. Joe’s themed float. The St. Joe’s bus will be driven in parade with volunteers walking and handing out St. Joe’s swag. Sarah Kasprzak to guide efforts in organizing this with Jason Nord supporting.
5. Set date for next ministry fair – Set for weekend of October 7/8, 2023. The 5 commission chairs will meet to coordinate and organize event.
6. Feedback cards in pews – Fr. John will be getting the cards his previous parish used. These cards will be used as a template to create ones for St. Joe.
7. Who to run social media accounts – No specific person in charge of media/marketing as of now. Getting pushed onto Pam and Fr. Homero’s plates. Dan is requesting a job description to be created for a media and marketing position. After reviewing will see of this is a full or part time position and if someone needs to be hired or coordinated with current office staff.
8. Progress on usher program – Scott nor Allison Brandt were able to attend meeting. Questions were formulated and will be answered by Scott and/or Allison at the June council meeting.

**SUCCESS STORIES/OTHER BUSINESS**

* Great feedback from Mother’s Day mass with flower distribution
* Tim met some people at Grotto who verbalized they visited St. Joe’s and started crying when they saw it due to the church’s beauty
* Lynn just welcomed a new grandbaby!

**COMMISSION REPORTS** (Now sent by email report. Copy and pasted directly under commission name):

**FINANCE:** *Dan Fritch*

**St. Joseph Church Parish Council Meeting**

 **May 2023**

**Finance Commission Report**

**Finance Commission Goal: Ensure Long Term Sustainability**

**Objective: Implement Parish Stewardship Program (Time, Talent, & Treasure)**

**Financial Review (March 2023)**

 Budgeted Income $ 1,150,979.99

 Actual Income $ 1,551,423.20

 Variance $ 400,443.21

 \*We have taken a distribution from the Catholic Foundation of $332,161.000 this fiscal year

 Budgeted Expenses $ 1,234,953.31

 Actual Expenses $ 1,130,825.03

 Variance $ 104,128.28

 **Sunday Collections YTD**

 January 2023 Sunday Collection Year to Date 44 collections $ 1,041,196.91 Weekly Average $ 23,663.57

 January 2022 Sunday Collection Year to Date 43 collections $ 916,028.87 Weekly Average $ 21,303.00

 **Sales Tax Collection Update**

The new law has been changed effective July 1, 2023, but we might have small liability based on Parish Picnic proceeds. The Diocese has asked us to hold for right now till we see how things go through June.

 **Proposed Budget Review**

The proposed budget was reviewed and with a few minor changes will be presented to the Parish Council for review during the May meeting.

**Objective: Address the Holy Trinity support**

 No updates currently.

**Objective: Implement effective & efficient parish office staff, systems, & support to support the goals & objective of the strategic plan**

 Father Brosmer review possible additions – Additional Priest – shared

 More details to follow

**Objective: Develop the 5–10-year building and grounds plan**

 Building and Grounds:

 May Meeting Summary

1) Church Tower Clock Motor: Pat has requested pricing for new motor. Clock was running for a

while and is now not functioning as it should.

2) A/C unit training: RG Mechanical met with Pat and trained on cleaning and maintenance

required to keep running. Pat will be purchasing special brush to clean properly.

3) Tree Trimming on North Side of Church Houses: Received 2 bids to remove trees, Bid from

TreePro was accepted and contacted. Board discussed adding 2 additional tree removals to list.

4) Floor replacement and cleaning in Kundek Hall first floor: one bid was received and waiting on

second bid. Bids will need to be discussed at June meeting.

5) Pastors Walk: No action was taken on this yet.

Other Discussion:

Cemetery Endowment – we will be taking the mowing that St Joseph maintenance team now does and reimburse these expensed from the Cemetery Endowment funds – Approx. $8,000 per year.

 We had great compliments on the Deacon Ordination event.

Ticket Sales for the Grand Raffle are a little behind last year’s numbers – Father to mention this during Mass.

Interest from the Diocese Deposit and Loan fund will increase from 1.75% to 4.25% starting July 1st. This will be a nice increase in our interest income – Estimate $30,000 additional

No Action Items

Calendar of Upcoming Events:

Next Finance Commission Meeting: June 20, 2023

**EVANGELIZATION & OUTREACH**: *Lynn Scheu:*

* Introduced Sarah to the team.
	+ New member family dinner to be held on May 21st.  She asked that someone from the E&O commission be present to give brief summary on our commission.  I was not available nor was Beth available to attend so not sure how this ended up.  We felt we needed more advanced notice than just a few days.
	+ Sept. 23rd is the Senior Citizens Dinner
	+ E & O Commission committed to overseeing the Coffee and Conversation breakfast after the 7:30 and 9:00 am masses on September 10th.
* Fr. is still working on the Joakim and Ann mass weekend.   He is still hashing out how that weekend would unfold and which mass versus all masses etc….
* Respect Life:  Subcommittee
	+ Team wanted more explanation on the Plan for Spiritual Adoption
* Talked about the Trotter House finalization
* Golf outing is still in the works possibly this fall.
* Discussed some ideas for Trips.  Possibly getting a list of local day trips, intermediate overnight trips and longer week trips.  Some suggestions were:  Gethsemane Monastery in KY, Louisville trip, Bombers Game.  Wanted to know more about the list of people who are on this trip committee and how more can sign up or in specific how did Sue Williams and Sara Fritch sign up.
* Corpus Christi procession – June 10th after the Saturday 4:30pm mass.  Procession will take place on campus with singing during the procession.  Jason reported that Tim Erny and KofC is in charge of grilling hamburgers and hot dogs.

**PARISH SPIRITUAL LIFE:** *Tracie Ihle*

Monday May 15, 2023

Minutes

Attendees: Maggie Schneider, Megan Hoffman, Pam Freyberger, Elly Bell, Sarah Woehler, Nathan Bradford, Traci Ihle, Andrew Luke

Opening Prayer – Pam

**New Business**

* **Programming for young children 3-9 years old**: Catechesis of the Good Shepherd teachers attended the Spiritual Life meeting to discuss offering both CGS, Little Flowers and Blue Nights at the same time. The suggestion is to begin to build out Wednesday evenings having CGS from 6-7:30 along with Little Flowers, Blue Nights, and faith formation for middle school youth. Add adult formation into Wednesdays evenings (Which have had in the past) providing opportunity for the whole family to attend Wednesday evenings. At the point where we can have level two Catechesis of Good Shepherd, the CGS program would rotate CGS 1, CGS 2 every other week so that the CGS 2 kids could also participate in the bimonthly Little Flowers and Blue Knights.
* **Vice-Chair** – Nathan Bradford is checking with his wife Andrea to see about taking on this role.
* **Adult Faith Formation** – announced that Michelle Blalock will help lead some adult formation in the morning and afternoon one day a week providing more opportunities for retired/available parishioners for morning and afternoon Adult Formation. The Monday afternoon Wild Goose group went well, and we are looking into offering opportunities more often.
	+ Fr. Christian is interested in offering a spring study again next Lent. Topics are still being considered.

Megan Hoffman may go to Catechesis of the Good Shepherd training this summer. Jena Estes unable to continue next year due to work conflicts and changes in travel.

**Old Business:**

**Corpus Christi** – need a few more servers, Pam is making calls. Pam will reach out to First Communion families and RCIA children to see if they want to participate in dropping flower petals for the procession. Working with Liturgy and Evangelization to see through all the details.

**Eucharistic Renewal**:

Year 1, most goals were accomplished. All Speakers and More were brought in over the year. Meg Hunter Kilmer came to speak last weekend and had a great attendance. Friday eve was family formation and Saturday was for girls and moms. Meg was on the list of desired speakers for year 1. We also had Fr. Mitch with the radio station, Jeremy Goebel, Steve Luegers, and Fr. Chrisian. This summer VBS will be focused on Mass.

Year 2 – Encourage people to stop and make visits and pray. Suggestion is to take radio adds out inviting people to come pray in church “Quiet on Kundek” would be the theme of Adoration on Wednesdays in particular. Year 2 also includes a request to bring a speaker… possibly Tim Francis. Also looking into other opportunities with evangelization and outreach.

Ministry Fair – spouses of members of spiritual life have not been contacted by things they signed up for at ministry fair in various ministries. How can we improve follow up.

Pictorial Directory – Nathan Bradfords wife works at a nursing home and discovered there are residents unable to get out that wan their pictures taken. Andrea is willing to take photos at Brookside of parishioners who may want to be in the directory.

Bosco Update:

* The Bosco Fish Fry brought in just over $3000 with 552 meals sold.
* The NET team returned to St. Paul, MN on Saturday, May 6th. Thank you to all who came out to say farewell on the 5th.
* Bosco seniors will be honored with a banquet on Friday, May 19th at Holy Family Fellowship Hall. This class has been very active at Bosco. We wish them the best in their future endeavors!
* Bosco will have several weekly programs this summer, a trip to Holiday World, and Catholic Heart Workcamp. You'll also see our volunteers at the parish picnic. Keep an eye on the bulletin for our detailed schedule.

Next Spiritual Life meeting Monday, July 17, 7:15 room 306

**Parish Community Life:** *Sarah Kasprzak*

May 30th, 2023

**TO VOTE ON** - Senior Appreciation Dinner. Have on September 23rd – Saturday Evening after 4:30 Mass. It was normally on Sunday. We would like to move to Saturday evening as a sort of ‘date night/evening out’. We have a gentleman who plays 50/60’s music and will play for a minimal donation.

\*\* WELCOME for Fr. Darnis? July 1 and 2 after Mass – do not know what was done in the past.

**May 3rd** - Met with Dave Kramer 5.2.23 to ‘pass the torch’

**May 10th -** Met with Father Brosmer to Review expectations for Commission. Then I met with Kathy Schneider and we reviewed schedule for next few months.

My **co chairperson** is Kathy Schneider. If I cannot attend meetings, Kathy will attend.

**MOTHERS DAY** May 14, 2023.

Helpers – Marilyn Gunselman, Jane Bell, Kathy Schneider, Sue Seal, (Father Brosmer and myself.)

Thanks to these ladies who helped prepare the flowers that were handed out for Mother’s Day – we met in the Rectory patio and transferred 900 flowers from 4 packs to single cups. These were handed out at every mass. Father gave a beautiful blessing to all mothers and each received a flower. Thanks to the rainy weekend, the flowers received moisture and saved Father from multiple waterings.

**COFFEE AND CONVERSATION May 14, 2023**

 Kathy walked me through the process of setup so that I can set up for the summer months. In the past, there was no C/C in the summer. We will continue through the summer, thanks to volunteers who will host these months.

**UPCOMING**

Coffee and Conversation – To be held on Plaza – (need Pat to get the large cart out of storage) – we will try this in June – if it does not work, we will move back inside (concerns – people grab several pastries and leave – we run out before 10:30 Mass)

June 11th host – Wednesday Evening Ladies Prayer Group

July 9th host – Wednesday and Thursday Ladies LOTW Prayer Groups

August 13th host – Alan and Dana Hoffman Family

Sept 10th host – Evangelization Commission

Oct 8th host – Laurel Seger and Friends

**NEW PARISHIONER BREAKFAST** Sunday, May 21st.Welcomed 19 adult members and 4 children. Commission Members attending – Tammy Mehringer, Beth Riffel, Irma Alanis, Pam Freyberger, Luke Messmer, Sarah Kasprzak – Father Brosmer presented an informative slide show about all our parish program. Kathy Schneider and Sue Seal served breakfast. New members received an interest check off list – I am sharing with the activity leaders. Each family received welcome bag and choice of prayerbook or bible.

**PARISH CENTER CLEAN UP**, Saturday May 20th. 10 parishioners helped. Focused on bigger areas of Parish Center. Father Brosmer provided lunch.

**REVIEWING** Received information (from Vicki Boehman) about a Senior Program that has been successful in her relative’s parish. Meet once a month – have a carry in meal – after is a spiritual formation program – Saint study, Church history, etc. OR show a faith based movie.

This group meets 2-3 times per month. Would just like to start with once a month.

**COMMISSION MEETING** – will start in August. Meeting Monthly with various members to discuss areas we are involved in.

Respectfully submitted, *Sarah Kasprzak*

**LATINO:** *Irma Alanis* – No report submitted

**Closing Prayer:** Fr. Homero led us in prayer.

The next meeting will be **Tuesday, June 27, 2023 at 7:00 pm** in Room 303.

**Submitted by:** Maggie Schneider